
Classics 4401

From Steele, Rachel <steele.682@osu.edu>

Date Wed 4/23/2025 12:19 PM

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Cc Dugdale, Tom <dugdale.3@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Hilty, Michael <hilty.70@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Good morning,

On Tuesday, April 15th, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for Classics 4401.

The Subcommittee unanimously approved the request with two contingencies and three recommendations:

- a) **Contingency:** The Subcommittee asks that the department provide a more detailed explanation on p. 2 of the syllabus of the expectations for Game Participation outside of the formal prepared speeches, including how students' "Game Participation" will be assessed and graded, as this is a significant part of students' final grade for the course.
- b) **Contingency:** The Subcommittee asks that the department use the most recent and complete version of the Student Life Disability Services Statement (syllabus, pp. 6-7) which was updated in August 2024. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- c) *Recommendation:* The Subcommittee requests that the department include the due date for all assignments on the Schedule of Assignments and Activities (pp. 8-11), including the End-of-Semester Reflection and the formal speeches (if this will vary by student, please make a note of that).
- d) *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Mental Health Statement (syllabus, pp. 6-7), as the name and phone number of the Suicide/Crisis hotline have changed. The updated statement can be found in an easy-to-copy/paste format on the [ASCCAS website](#).
- e) *Recommendation:* The Subcommittee suggests that the department include the required links within the Religious Accommodations Statement (syllabus pp. 7-8). They note that the Office of Institutional Equity is now closed, and students should now be directed to the Civil Rights Compliance Office. The link to the list of holidays and observances should also be included. The statement (with these links embedded) can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process to the Themes Subcommittee for GE review.

Recommendations (in italics above) should be implemented when the course is next taught. I will return Classics 4401 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Tom Dugdale (faculty Chair of the Arts and Humanities 1 Subcommittee; cc'd on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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